

MONTHLY REPORT OF WASTE CRUDE OIL TREATMENT FACILITY OPERATIONS

OPERATOR: _____
 ADDRESS: _____
 city _____
 state _____ zip _____

REPORT PERIOD: _____
 FACILITY LOCATION: Sec: ____ Twp: ____ Rng: ____
 PHONE NUMBER: _____
 AMENDED REPORT (highlight changes)

OPENING STOCK	BARRELS
NET OIL AND / OR OTHER MATERIAL	(1)
UNPROCESSED MATERIAL	(2)
TOTAL OPENING STOCK	(3)

ACQUISITIONS			
COMPANY RECEIVED FROM:	CALCULATED BS&W	CALCULATED NET OIL	GROSS BARRELS
TOTAL ACQUISITIONS			(4)

TREATED MATERIALS	BARRELS
GROSS VOLUME	(5)
NET OIL AND / OR OTHER MATERIAL RECOVERED	(6)
LOSS OR WASTE (show method of disposal at bottom of form)	(7)

DISPOSITIONS		
COMPANY DELIVERED TO:	TYPE MATERIAL	BARRELS
TOTAL DISPOSITIONS		(8)

CLOSING STOCK	BARRELS
NET OIL AND / OR OTHER MATERIAL	(9)
UNPROCESSED MATERIAL	(10)
TOTAL CLOSING STOCK	(11)

METHOD OF DISPOSAL: SALT WATER _____ SOLIDS _____

I hereby certify that this report is true and complete to the best of my knowledge.

NAME (PLEASE PRINT) _____ TITLE _____

SIGNATURE _____ DATE _____

INSTRUCTIONS

Each operator of treatment or reclaiming facilities handling tank bottoms, oil from pits or ponds, or any other waste crude oil, shall complete and submit this report monthly to account for all stocks, receipts, and deliveries of processed and unprocessed crude oil. All reports are due in to the division on or before the fifteenth day of the second calendar month following the operations month covered by the report (approximately 45 days). The report period is defined as the calendar month in which products are acquired and disposed of from 12:01 a.m. of the first day, to 12:00 midnight of the last day. Operators may submit data on their own computer generated forms, provided that all data submitted appears exactly as requested on the original division report form. All volumes must be temperature corrected to 60° F. Report all volumes in whole barrels. Do not report fractions.

TOTAL OPENING STOCK

Equals the inventory at the beginning of the report period of NET OIL AND/OR OTHER MATERIAL plus UNPROCESSED MATERIAL (previous month's TOTAL CLOSING STOCK). "Other Material" is defined as any other substance other than net oil which is marketable.

ACQUISITIONS

Show one total volume of crude oil received during the report period from each company. A run ticket which records the volume, gravity, temperature, and BS&W should be prepared by the tank or pit operator each time oil is collected with copies going to the gatherer and the treatment facility operator for their records. CALCULATED NET OIL equals GROSS BARRELS less CALCULATED BS&W. If more space is needed for acquisitions, attach additional typed sheets (numbered) to this report.

TREATED MATERIALS - GROSS

Show the gross volume of all material processed during the month.

NET OIL AND / OR OTHER MATERIAL RECOVERED

Show oil and/or other material recovered from the gross volume treated.

LOSS OR WASTE

Show the loss or waste of product from the gross volume treated. Identify the method of waste disposal in the space provided at the bottom of the form.

DISPOSITIONS

Show the total volume delivered to each company during the report period. A run ticket which records the volume, gravity, temperature, and BS&W should be prepared by the treatment facility operator each time oil is delivered with copies going to the transporter and purchaser for their records. Identify the type of material delivered (i.e., crude asphalt, etc.). If more space is needed, attach additional typed sheets (numbered) to this report.

TOTAL CLOSING STOCK

Equals the inventory at the end of the report period of NET OIL AND/OR OTHER MATERIAL plus UNPROCESSED MATERIAL (next month's opening stock)

FORMULAS

To help verify the accuracy of the report, use the following as cross-checks:

(1) + (2) = (3) Total Opening Stock.

(9) + (10) = (11) Total Closing Stock.

(6) + (7) = (5) Material Treated – Gross.

(2) + (4) – (5) = (10) Closing Stock – Unprocessed Material.

(1) + (6) – (8) = (9) Closing Stock – Net Oil and/or Other Material.

(3) + (4) – (5) + (6) – (8) = (11) Basic Formula.

Send to:

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