

R649. Natural Resources; Oil, Gas and Mining; Oil and Gas.

R649-3. Drilling and Operating Practices.

R649-3-32. Incident Reporting.

1. The division shall be notified of major and minor reportable events occurring at any oil or gas drilling, producing, transportation, gathering, or processing facility, or at any injection or disposal facility.
2. Major reportable events include the following:
 - 2.1. Unauthorized release of more than 25 barrels of oil, salt water, oil field chemicals, or oil field wastes.
 - 2.2. Unauthorized flaring, venting, or wasting of:
 - 2.2.1. More than 500 Mcf of gas at any drilling or producing well site, or at any injection or disposal facility; or
 - 2.2.2. More than 1500 Mcf of gas at any transportation, gathering, or processing facility.
 - 2.3. Any fire that consumes the volumes of liquid or gas specified in R649-3-32-2.1 and R649-3-32-2.2.
 - 2.4. Any spill, venting, or fire, regardless of the volume involved, that occurs in a sensitive area, e.g., parks, recreation sites, wildlife refuges, lakes, reservoirs, streams, urban or suburban areas.
 - 2.5. Each accident that involves a fatal injury.
 - 2.6. Each blowout, loss of control of a well.
 - 2.7. Each release of gas containing 100 or more parts per million of hydrogen sulfide (H₂S) that is not controlled.
3. Notification for all major reportable events will include:
 - 3.1. A verbal report submitted to the division as soon as practical but within a maximum of 24 hours after discovery of a reportable event; and
 - 3.2. A complete written report of the incident submitted on the Incident Report Form on the division website within five days following the conclusion of a reportable event.
4. Minor reportable events include the following:
 - 4.1. Unauthorized release of more than five barrels and up to 25 barrels of oil, salt water, oil field chemicals, or oil field wastes.
 - 4.2. Unauthorized flaring, venting or wasting of more than 50 Mcf and up to 500 Mcf of gas at any drilling or producing well site, or at any injection or disposal facility; or
 - 4.3. Unauthorized venting or wasting of more than 50 Mcf and up to 1500 Mcf of gas at any transportation, gathering, or processing facility.
 - 4.4. Any fire that consumes the volumes of liquid or gas specified in R649-3-32-4.1 and R649-3-32-4.2.
 - 4.5. Each accident involving a major or life-threatening injury.
5. Notification for all minor reportable events will include a complete written report of the incident submitted on the Incident Report Form on the division website within five days following the conclusion of a reportable event.
6. Complete written reports of major and minor reportable events shall include:
 - 6.1. The date and time of occurrence and, if immediate notification was required, the date and time the occurrence was reported to the division.
 - 6.2. The location where the incident occurred, described by section, township, range, and county.
 - 6.3. The specific nature and cause of the incident.
 - 6.4. A description of the resultant damage.

- 6.5. The action taken, the length of time required for control or containment of the incident, and the length of time required for subsequent cleanup.
- 6.6. An estimate of the volumes discharged and the volumes not recovered.
- 6.7. The cause of death if any fatal injuries occurred.
- 6.8. Other information as required by the division's Incident Report Form.

Note: The Board formally approved R649-3-32 on 10/26/2016, with an effective date of 11/1/2016.